



Department of Criminal Justice and Criminology  
Loyola University Chicago  
1032 West Sheridan Road, MC 804  
Chicago, Illinois 60660

**Job Title:** Department Chairperson at the rank of Associate Professor/Professor

**Background:** The Department of Criminal Justice and Criminology in the College of Arts and Sciences at Loyola University Chicago (LUC) invites applications for the position of Department Chair at the rank of Professor or Associate Professor. The Department Chair position is a full-time, 12-month, tenure-track position, with a course load of one course per semester (two courses per academic year). The appointment begins July 1, 2023.

The successful candidate will be joining a department with eleven full-time faculty members, over 450 undergraduate majors and minors, and 30 graduate students. We offer an undergraduate Criminal Justice and Criminology major and minor and a Master of Arts in Criminal Justice and Criminology. We are also part of eleven inter-disciplinary undergraduate majors and minors, including Psychology of Crime and Justice, Forensic Science, Computer Crime and Forensics, and Sociolegal Studies. We are a department dedicated to mentoring a diverse student body, many of whom come from under-represented and under-served populations. Prospective candidates will help further the institutional goals of promoting equity, diversity, and inclusivity within the department, college, and university. We have strong connections to local, state, and national criminal justice agencies and non-profits and value our history of interdisciplinarity, working with colleagues across different subfields and disciplines. In the past five years, the Center for Criminal Justice – an interdisciplinary research center within the department – has secured over \$6 million in external funding from government and foundation sources to advance applied research projects with government partners across the United States. For more information about the department, please visit our website at [www.luc.edu/criminaljustice/](http://www.luc.edu/criminaljustice/).

**Duties and Responsibilities:** The Department Chair serves in a position of strategic importance at Loyola, is accountable to the Dean of the College of Arts and Sciences, and is responsible for the effective and efficient administration of the department. The Department Chair's responsibilities include: communicating and implementing college and university policies to the department and advocating for departmental needs to the college and university; recruiting, retaining, supervising, evaluating, and leading faculty and staff; making budgetary decisions and resource allocations; building and staffing the undergraduate and graduate schedule of classes; and ensuring that excellence is achieved in all areas of the department.

**Minimum Qualifications:** We seek an individual with demonstrated evidence of academic administrative experience. The candidate will have a Ph.D. in Criminology/Criminal

Justice or a closely related field. While specialization is open, ideal candidates will have knowledge of different fields within the department. Candidates for the position must clearly demonstrate the potential for excellence in research and teaching and have a record of distinguished scholarship, grant-funded research, and student mentorship. The candidate should be willing to support the mission of LUC and the goals of a Jesuit Catholic Education.

Special Instructions to Applicants: Candidates should submit to [www.careers.luc.edu](http://www.careers.luc.edu) (1) a brief letter of interest; (2) a current *Curriculum Vitae*; (3) a statement outlining the applicant's research agenda; (4) a statement on teaching experience; and (5) a statement addressing past administrative experience and potential contributions to mentoring a diverse student body through research, teaching, and service. Applicants should also arrange for three recommendations from individuals prepared to speak to their professional qualifications for this position, especially in terms of leadership, scholarship, teaching and mentorship to be submitted electronically to the above website (letter writers will receive an electronic prompt from LUC). Candidates may forward additional materials related to teaching excellence and samples of scholarly publications to:

Don Stemen, Ph.D.,  
Search Committee Chair  
Department of Criminal Justice and Criminology  
Loyola University Chicago  
1032 W. Sheridan Road  
Chicago, Illinois 60660

Review of applications will begin immediately and continue until the position is filled.

LUC is an Equal Opportunity/Affirmative Action employer with a strong commitment to hiring for our mission and diversifying our faculty. The University seeks to increase the diversity of its professoriate, workforce and undergraduate and graduate student populations because broad diversity – including a wide range of individuals who contribute to a robust academic environment – is critical to achieving the University's mission of excellence in education, research, educational access and services in an increasingly diverse society. Therefore, in holistically assessing the many qualifications of each applicant, we would factor favorably an individual's record of conduct that includes experience with an array of diverse perspectives, as well as a wide variety of different educational, research or other work activities. Among other qualifications, we would also factor favorably experience overcoming or helping others overcome barriers to an academic career or degrees.

As a Jesuit Catholic institution of higher education, we seek candidates who will contribute to our strategic plan to deliver a transformative education in the Jesuit tradition. To learn more about LUC's mission, candidates should consult our website at [www.luc.edu/mission](http://www.luc.edu/mission). For information about the university's focus on transformative education, they should consult our website at [www.luc.edu/transformatived](http://www.luc.edu/transformatived).