



UNIVERSITY OF CENTRAL FLORIDA

PROFESSOR AND CHAIR, DEPARTMENT OF CRIMINAL JUSTICE

Job Description:

The College of Community Innovation and Education (CCIE) at the University of Central Florida (UCF) seeks a dynamic and innovative leader to serve as chair of the Department of Criminal Justice (CJ). We are committed to excellence and innovation on a large scale that leads to positive impacts. With this commitment in mind, we are looking for an experienced candidate to provide academic and administrative leadership (i.e., management of human resources, budget, academic programming, and fundraising), facilitate programs of individual and collaborative research, support and mentor faculty to seek and obtain external funding and secure promotion, as well as promote an inclusive, collegial, and collaborative environment.

The chair will oversee the Department of Criminal Justice which employs 32 full-time faculty, with an impressive student body of approximately 1,300 undergraduate majors and 290 master's degree students, and a doctoral program with the seventh cohort of students that began fall 2021. Faculty is comprised of productive scholars who are active in ACJS, ASC, and regional societies. For more information about the department, please visit the homepage at <https://ccie.ucf.edu/criminaljustice/>.

Specific duties will include the following:

- Provide academic leadership in developing and defining the department's strategic plan.
- Lead the faculty, staff, and students in fulfilling the goals of the department.
- Create an environment within the department that encourages quality scholarship and community-based partnerships that positively impact students, faculty, and the community.
- Collaborate with other administrators within CCIE to support CCIE and UCF goals and initiatives.
- Advocate for CJ priorities among CCIE and university administrators.
- Support faculty and students as they contribute to local, regional, national, and international conversations regarding criminal justice.
- Lead and manage the development of departmental missions in teaching, research, and service.
- Build and maintain an inclusive, collegial, and collaborative organizational culture within the department.
- Coordinate the execution of the department's educational programs with faculty through equitable assignments of duties to teaching, research, and service.
- Lead and review all faculty and staff recruitment activities from the perspective of the best interests of CJ.
- Coordinate budget allocation and planning with the CCIE offices.
- Conduct annual evaluations of faculty and staff, as appropriate.

The chair will have a full-time, 12-month appointment, will report to the dean of CCIE, and serve on the college's leadership team. The desired start date is August 8, 2022.

UCF is a major metropolitan research university and one of the nation's largest universities with more than 70,000 students. The university believes diversity, equity, and inclusion among employees and students are critical to creating a welcoming environment, a high quality of life, and opportunities to grow, learn, and succeed. We seek to recruit, develop, and retain the most talented people from a diverse candidate pool. The university is classified as a "Doctoral University: Highest Research Activity" and a "Community Engagement" institution by the Carnegie Foundation. UCF is committed to innovative community partnerships, world-class research with local impact, and the integration of technology and learning.

The College of Community Innovation and Education employs approximately 350 full-time faculty and staff serving more than 8,500 undergraduate and graduate students across more than 35 academic disciplines.

Department:

AA-College of Community Innovation and Education, Department of Criminal Justice

Type of Appointment:

Regular

Advertised Annual Salary:

Negotiable

Minimum Qualifications:

A Ph.D. in Criminal Justice or a closely related discipline from an accredited institution and be eligible for appointment as a tenured professor.

An outstanding record of successful teaching, service, scholarship, and funded grant achievements at a comparable or peer institution commensurate with a tenured professor in the Department of Criminal Justice.

Ability to effectively articulate and further the vision of the department.

Demonstrated commitment to high quality teaching and learning across modalities, including, but not limited to, online and multimodal instruction.

A record of exceptional leadership or administration at the program, department/school level or higher.

A record of supporting faculty and students from diverse backgrounds.

Demonstrated skills related to organization, planning, budgeting, and administration.

Experience working in interdisciplinary groups and activities.

Demonstrated collegiality and communication skills, including interpersonal, writing, presentation, and listening skills.

Preferred Qualifications:

A distinguished record of scholarship, academic, and programmatic leadership.

Experience mentoring doctoral students and the administration of advanced graduate programs.

Commitment to community-based interdisciplinary research.

Ability to develop and maintain productive collaborative relationships with university administrators, faculty, staff, students, professional societies/organizations, and alumni.

Innovative and creative experience working with educational partners across institutional levels.

Experience organizing and working with program partners and/or advisory boards.

Demonstrated experience developing and implementing a robust academic schedule across both graduate and undergraduate programs.

Experience in fundraising to secure external funding to support academic program performance and growth.

Experience using predictive analytics to inform program planning.

Additional Application Materials Required:

UCF requires all applications and supporting documents to be submitted through the UCF online recruitment system at www.ucf.edu/jobs. No paper applications will be considered.

In addition to the online application, candidates must also submit a letter of intent describing (1) qualifications and interest in the position, (2) evidence of scholarly impact, (3) history of external peer-reviewed funding, (4) the role of an academic chair, (5) vision statement for the CJ Department at UCF, and (6) diversity statement that demonstrates a commitment to diversity, equity, inclusion, and belonging. Additionally, a curriculum vitae, the names and contact information for three references relevant to the position, and a copy of graduate transcripts must be submitted. The selected candidate will be required to provide official transcripts.

NOTE: Please have all application documents ready when applying so they can be attached at that time. Once the online submission process is finalized, the system does not allow applicants to submit additional documents at a later date.

Review of applications will begin immediately and will continue until the position is closed or filled.

For questions about this position, please contact Dr. Timothy Ravich, Search Committee Chair, at timothy.ravich@ucf.edu.

Florida Clause:

Unless explicitly stated in the job posting, it is UCF's expectation is that an employee of UCF will reside in Florida as of the date the employment begins.

Additional Requirements related to Research Positions:

Pursuant to Florida State Statute 1010.35, prior to offering employment to certain individuals in **research related positions**, UCF is required to conduct additional screening. Applicants subject to additional screening include any citizen of a foreign country who is not a permanent resident of the U.S., or who is a citizen or permanent resident but is affiliated with or has had at least 1 year of education, employment, or training in China, Cuba, Iran, Russia, North Korea, Syria, or Venezuela.

The additional screening requirements only apply to **research-related positions**, including, but not limited to faculty, graduate positions, individuals compensated by research grants or contract funds, post-doctoral positions, undergraduate positions, visiting assistant professors, and visiting research associates.

These requirements do not apply to U.S. citizens or U.S. permanent residents if the employment or training was/is through an agency of the U.S. Government. For more information on what information must be provided and the screening process, please see: <https://corona.research.ucf.edu/screening-process-for-research-positions/>.

Equal Employment Opportunity Statement:

The University of Central Florida is an equal opportunity/affirmative action employer. All qualified applicants will receive consideration for employment without regard to sex, gender identity, sexual orientation, race, color, religion, national origin, disability, protected Veteran status, age, or any other characteristic protected by law. UCF's Equal Opportunity Statement can be viewed at: <http://www.oie.ucf.edu/documents/PresidentsStatement.pdf>. As a Florida public university, UCF makes all application materials and selection procedures available to the public upon request. The UCF's affirmative action plans for qualified individuals with disabilities and protected Veterans are available for inspection in the Office for Institutional Equity, Monday through Friday, from 9:00 a.m. to 5:00 p.m., upon request.

The University of Central Florida is proud to be a smoke-free campus and an E-Verify employer.